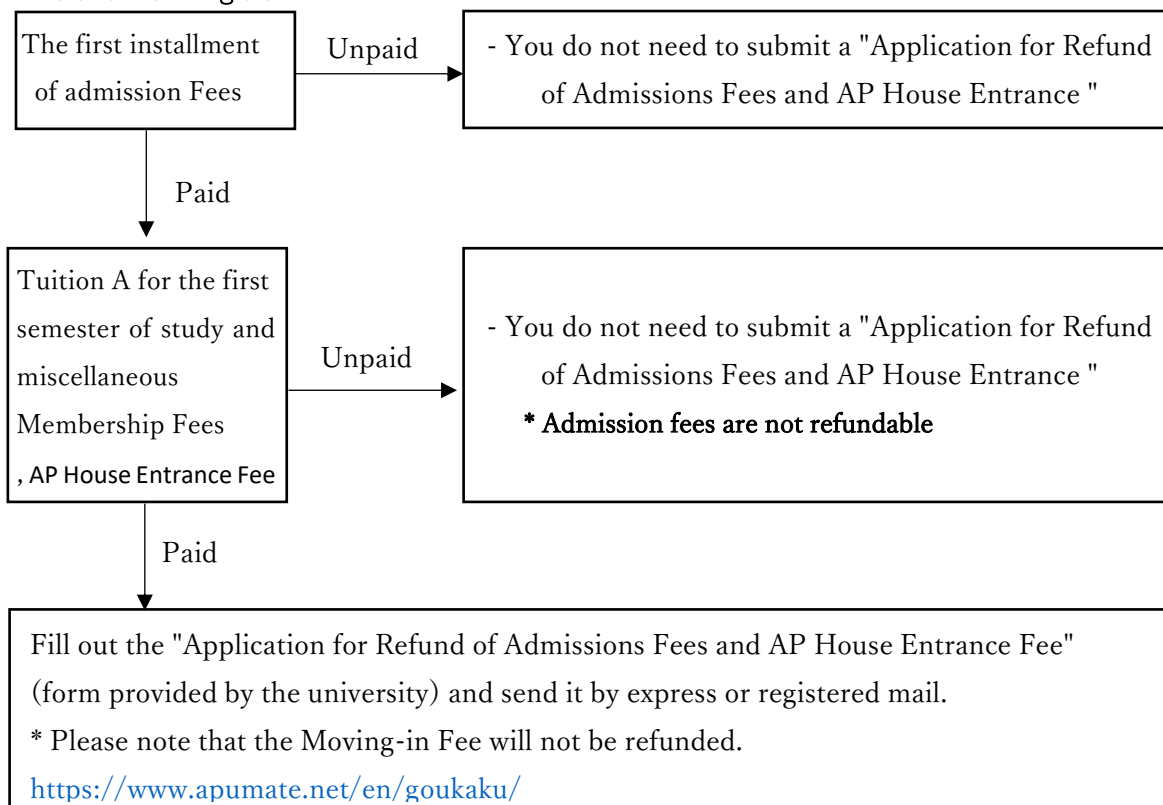


[Additional Information] Regarding Refund of Payment

If any of the following are not completed by the specified deadlines: ① Online registration, ② Payment of admission fees (1st and 2nd), or ③ Submission of admission documents, it will be deemed that you have no intention to enroll, and there is no need to inform us of your withdrawal.

However, if you wish to withdraw from APU after paying the second installment of admission fees [First semester tuition fees A & B, various membership fees, and (if you opted for AP House) dormitory prepayment], refunds for these fees (excluding admission fee and AP House dormitory prepayment) will be issued if a formal request is submitted by March 31, 2025 (for April admission) or by September 20, 2025 (for September admission), in accordance with university procedures.

<Refund Flow Eligible>



<Submission Procedures>

Refundable Fees	Fees paid in the second installment of enrollment procedure fees (i.e. Tuition A for the first semester of study and miscellaneous Membership Fees) * Admission fees are not refundable
Documents to Submit	① Fill out the "Application for Refund of Admissions Fees and AP House Entrance Fee" (form provided by the university) and send it by express or registered mail. ② A printout of the screen showing that the payment has been completed on the admissions system or a receipt for the transfer.
Submission Deadlines	[For April 2025] Monday, March 31, 2025 *Postmark valid until the last day of application [For September 2025 Enrollees] Saturday, September 20, 2025 * * After receiving your application, we will check the details and the status of your enrollment. If any information is missing or there are discrepancies in the application, it may be necessary to delay or cancel your refund. Any late applications will not be accepted. * A refund application cannot be cancelled or altered under any circumstances after submission. Documents submitted as part of the application cannot be returned.
Document Submission Address	Please send by express registered mail to: 1-1 Jumonjibaru, Beppu, Oita 874-8577 Section A, Office of Domestic Admissions, Ritsumeikan Asia Pacific University Telephone: 0977-78-1120 * If you are sending from outside Japan, please contact the Office of Domestic Admissions by telephone in advance.

<Expected Refund Timing> Refunds will be issued to the designated bank account:

- ① - First semester tuition fees and various membership fees

Estimated Timing of Refund	[For April 2025] Mid to late May 2025 [For September 2025 Enrollees] Late October 2025 * The refund will be paid directly to your designated bank account. However, please note that the transfer period may vary depending on the payment method such as credit card etc.
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- ② - AP House dormitory prepayment (excluding dormitory fee)

Estimated Timing of Refund	[For April 2025] Early May 2025 [For September 2025 Enrollees: Late October 2025 * The refund will be paid directly to your designated bank account.
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* Please note that you will be responsible for any processing fees associated with the payment.

* Refunds for fees paid at the time of enrollment (except the Admission Fee) will be processed separately from refunds for AP House Entrance Fee paid in advance (except the Moving-in Fee)

End