

Undergraduate Application Form

April / September 2020 Enrollment Domestic Applicants

- If you are residing in Japan on a College Student visa, please take the entrance examination for international students. If you are eligible to obtain a College Student visa and wish to take the domestic students entrance examination, please contact the Admissions Office in advance.
- Documents other than transcripts and certificates must be completed by the applicant him /herself using black ink and a ball-point pen (non-erasable ink types only). Mistakes can be corrected using correction fluid or the ink.

受験生の個人情報の取扱いについて

入学試験に際し、受験生から取得する個人情報は、次のとおりに取扱います。

(1) 利用目的

- ① 入学試験の実施（出願処理・受験票等送付および入学試験の実施）および選考
- ② 合否の通知、発表
- ③ 入学手続書類の送付
- ④ 在留資格取得・更新に関する書類の作成
- ⑤ 留学生オリエンテーションの案内の送付
- ⑥ 入学前教育案内書類の送付
- ⑦ 入学後の生活に関する案内（住宅斡旋、傷害保険および生活協同組合等）の送付
- ⑧ 入学試験後の各種アンケート調査の送付

(2) 個人情報の管理

受験生の個人情報は、法令に則り、漏洩、滅失、き損等がないよう安全に管理します。

(3) 個人データの提供を伴う業務委託

個人データの取扱いを含む業務の一部を個人情報の適切な取扱いに関する契約を締結した上で、外部の事業者へ委託することがあります。

(4) 入学試験の統計資料について

受験生から取得した個人情報は、各種の統計処理を施した上で、今後の入学試験の調査・研究の資料として利用するほか、進学希望者への情報公開に使用します。なお、公開される統計資料により個人が特定されることはありません。

Personal Information Policy

Personal information collected from individuals during the admissions process will be handled in accordance with the following.

(1) Purpose of Use of personal Information

- ① To carry out the admissions process, such as screening, etc.
- ② To notify results
- ③ To send enrollment-related documents
- ④ To complete the procedures to attain the Certificate of Eligibility to issue a VISA
- ⑤ To send the orientation guide for new students
- ⑥ To send information on pre-enrollment education
- ⑦ To send information on post-enrollment living matters
(accommodation services, personal injury insurance, university co-op, etc.)
- ⑧ To send various questionnaires after admission

(2) Management of Personal Information

Ritsumeikan Asia Pacific University will manage the personal information of application in compliance with relevant laws and regulations. Information will be managed securely to prevent loss, destruction or divulgence.

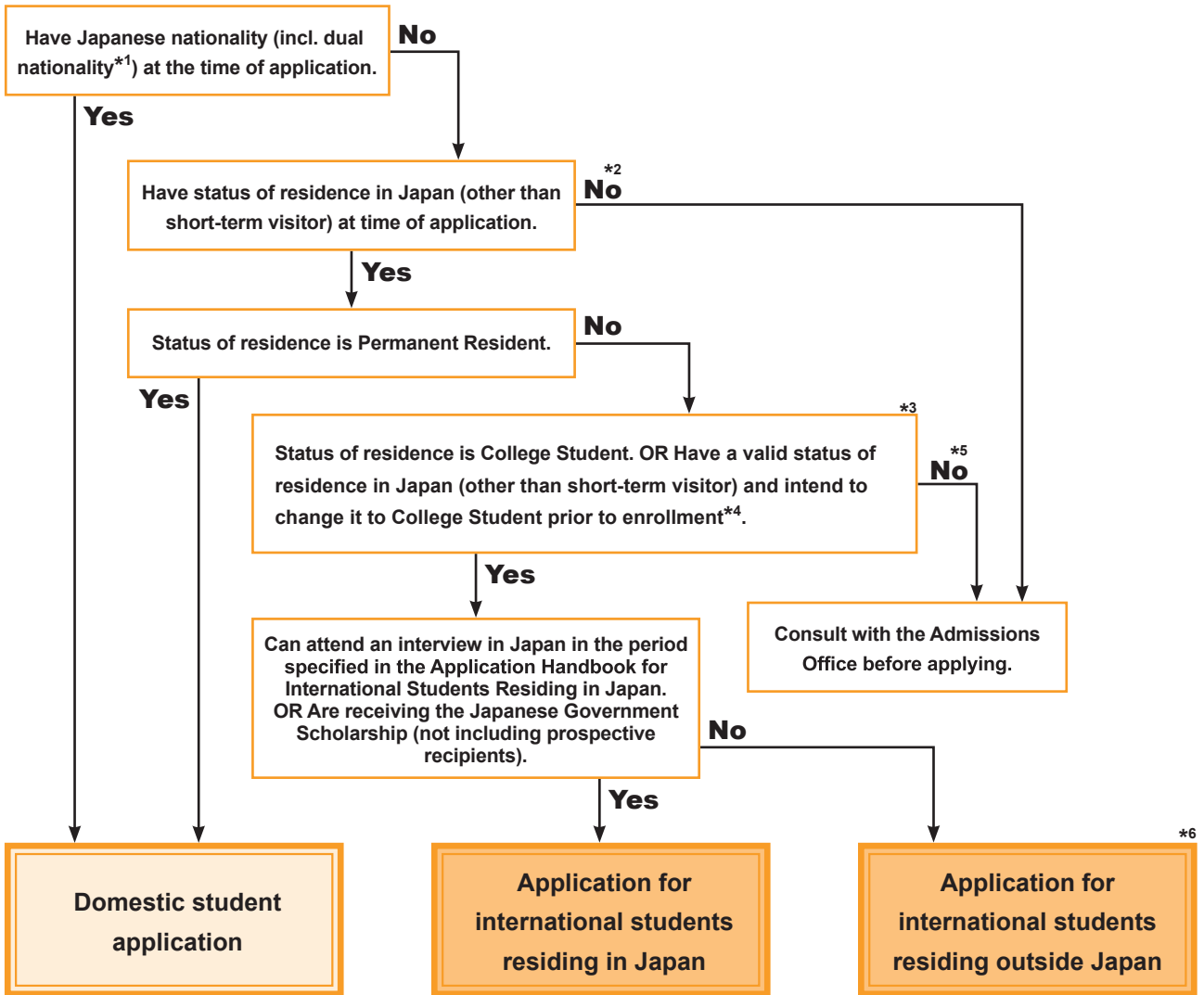
(3) Outsourcing Services Associated with the Provision of Personal Data

Ritsumeikan Asia Pacific University may outsource certain work that includes the handling of personal data to a third-party entity having executed an agreement on the proper handling of personal information.

(4) Statistical Use of Personal Information

Ritsumeikan Asia Pacific University may use data extracted from applicants' personal information to conduct various statistical analysis to be used for surveys and research relating to the admission process. This data may also be provided to students interested in applying to Ritsumeikan Asia Pacific University. However, the university shall ensure that any information made public cannot be used to identify specific individuals.

Note: Before you begin filling in the application form, please use the chart below to check which type of application is suitable for you.



- *1 If you are in the process of abandoning your Japanese nationality, please consult with the Admissions Office before applying. If one of your parents is a Japanese national, it is possible that you have Japanese nationality yourself. Please be sure to check this before applying. If you are discovered to have Japanese nationality after admission, any tuition fee reductions granted will be revoked. Your permission to enroll may also be revoked.
- *2 If you have status under the Japan-U.S. Status-of-Forces Agreement (member or affiliate of the US Armed Forces or family member thereof), decisions regarding your entrance examination need to be made on an individual basis. Please consult the Admissions Office before applying.
- *3 APU's tuition fee reduction program is open to non-Japanese nationals who currently possess College Student status of residence in Japan or expect to obtain that status by the time of enrollment.
- *4 Please contact the Immigration Bureau directly to ascertain whether or not your current status of residence can be converted to College Student. You need to undertake the required procedures yourself. You will also need to submit a Confirmation for Students Intending to Acquire "College Student" Status of Residents on Enrollment, so please notify the Admissions Office.
- *5 If you wish to enroll with a status of residence other than College Student, we will need to determine the appropriate entrance examination on an individual basis. Please consult with the Admissions Office before applying.
- *6 If you are an international student residing outside Japan, are admitted to APU and complete the required enrollment procedures, APU will offer you assistance in obtaining College Student status of residence in Japan, including proxy application for the Certificate of Eligibility.

NOTE: If any fraudulent or incorrect information is provided in the application documents and forms you submit, your permission to enroll will be revoked, even if you have already enrolled.

INQUIRIES	
<p>Domestic Student Admissions Admissions Office (Domestic) Telephone : +81-977-78-1120 Service hours: Weekdays 9:00-17:30 (Japan time) FAX : 0977-78-1199 Email : apumate@apu.ac.jp URL : http://www.apumate.net</p>	<p>International Student Admissions Admissions Office (International) Telephone : +81-977-78-1119 Service hours: Weekdays 9:00-17:30 (Japan time) *Closed Tuesdays 9:30-11:30 FAX : 0977-78-1121 Email : welcome@apu.ac.jp URL : https://admissions.apu.ac.jp</p>

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■Application Form

A Undergraduate Application Form

B Application Essay

C Letter of Recommendation

D Extracurricular Activities Report

E Essay Cover Sheet

G Essay Sheet

H English Proficiency Evaluation

I Transfer Student Academic Status

※Form **F** is not included in this form as they are used only in Japanese-basis applications.

FOR UNIVERSITY USE 大学使用欄	
受験番号	

Domestic Students' Undergraduate Application Form

I. Applicant Information

1. Family Name in English: _____

2. Given Name(s) in English: _____

* If your name appears differently on language proficiency test score reports, academic transcripts, or other submitted documents, please submit official evidence of your name such as a copy of your passport.

3. Name in Chinese Characters (if applicable): _____

4. Name in Katakana (if applicable): _____

5. Date of Birth: _____ Year _____ Month _____ Date _____ 6. Gender: Male Female

7. Native Language: English Japanese Other (_____)

8. Email: _____

(Please write clearly, as this will be used as the primary contact.)

9. Current Address in English: _____

City / State _____ Country _____ Postal Code _____

Address in Chinese Characters (if applicable): _____

Telephone: _____ Mobile: _____

10. Mailing Address: Same as above

* Important documents, such as your screening result, will be sent to this mailing address. Please fill in this information accurately.

City / State _____ Country _____ Postal Code _____

Address in Chinese Characters (if applicable): _____

Telephone: _____ Mobile: _____

11: Emergency Contact

Relationship with Applicant Father Mother Others (Please specify) _____

Name : Family Name: _____ Given Name(s): _____

Phone: _____ Email: _____

II. Undergraduate Program of Study and Other Information

Please check only one box per question. You will not be able to change anything written on your application once you have submitted it.

1. Semester of Enrollment: Spring (April) Fall (September)

2. College: College of Asia Pacific Studies (APS) College of International Management (APM)

3. Enrollment Status: First Year Student 2nd Year Transfer (university level)

2nd Year Transfer (other educational levels) 3rd Year Transfer (university level)

3rd Year Transfer (other educational levels)

4. Language Basis: English Japanese

5. Application for Residence in AP House: Do you wish to live in AP House? Yes No

6. Scholarship: Do you wish to apply for Domestic Students Academic Excellence Scholarship? Yes No

Please affix a photograph (4cm X 3cm) taken within the last 3 months. Plain background, no cap or hats.

* Please write your name on the reverse side of the photograph.

* Must be printed in color ; copies not accepted

氏名 Name		※受験番号 Registration No.	(記入不要 / Do not write in this column)
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A-2/3

III. Education History

In chronological order, please list all schools that you have attended from elementary school level to the last or current school you are attending. (Nursery, kindergarten and language schools are not to be included.) Please write the school name in English. (If the school is located in Japan, in Japanese.) Please note that 12 years of official education (or scheduled completion) is generally required for first-year student applications.

(Sample)

	School name	Location (City/country)	Year and month of entrance and completion		Current status	Program duration (years)
			Enrollment (years) YYYY/MM	Graduation YYYY/MM		
(Elementary Education) Elementary School	AAAA Elementary School	Kanagawa, Japan	2008/04	2014/03	/	6 years
(Secondary Education) Lower Secondary School	BBB Middle School CCC Junior High School	Boston, USA Montreal, Canada	2014/04 2016/09	2016/08 2017/02		2 years and 4 months 6 months
Upper Secondary School	DDD High School EEE High School	Montreal, Canada Hyogo, Japan	2017/03 2019/04	2019/03 2020/03	<input type="checkbox"/> Graduated <input checked="" type="checkbox"/> Currently attending	2 years 1 year
(Higher Education) Undergraduate Level					<input type="checkbox"/> Graduated <input type="checkbox"/> Currently attending	
Years of official education before enrollment at APU (total)						12 years

	School name	Location (City/country)	Year and month of entrance and completion		Current status	Program duration (years)
			Enrollment (years) YYYY/MM	Graduation YYYY/MM		
(Elementary Education) Elementary School					/	
(Secondary Education) Lower Secondary School						
Upper Secondary School					<input type="checkbox"/> Graduated <input type="checkbox"/> Currently attending	
(Higher Education) Undergraduate Level					<input type="checkbox"/> Graduated <input type="checkbox"/> Currently attending	
Years of official education before enrollment at APU (total)						

* If the blank spaces above are not sufficient for the information required, please attach a separate sheet.

REQUIRED

The institution name where you completed (or are scheduled to complete) 12 years of official education:

Date of (scheduled) Completion : _____ (Year) _____ (Month) Name of Institution _____

If you will not complete 12 years of education by the time of enrollment at APU (due to skipping a grade or for another reason), please include an explanation on a separate sheet (there is no specific format for this).

If you are currently enrolled in a tutoring or preparatory school, Japanese language school, or Japanese language supplementary school, please provide details.

Tutoring School, Japanese Language School 塾・予備校・日本語学校・補習校	(Name)	(Location)	Preparatory School / Academy Code		

Please refer to page 67 of the Japanese-language Admissions Handbook for a list of preparatory school/academy codes (塾・予備校コード).

If you have attended other schools, e.g. language schools or specialized institutions, please fill in the information below.

Institution Name	City/ Country	Started (yy/mm)	Completed (yy/mm)	Course / Award

☆Please make a copy of this page and keep it for your records.

氏名 Name	※受験番号 Application No.	(記入不要 / Do not write in this column)
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IV. Application Fee

A non-refundable application fee is compulsory for the application. Cash payments will not be accepted.*

Please select your payment method from the following:

- Application Card **Form X**** (Bank Transfer Form)
- Bank Transfer (Overseas) Payment Date: _____ Payer's Name: _____
- Bank Transfer (in Japan) Payment Date: _____ Payer's Name: _____
- Other: _____

* Applications will not be evaluated without the application fee.
 ** You must submit Form X even if you have paid using another method.

V. Language Proficiency

If you have taken an official language proficiency test for English or Japanese (such as TOEFL®, IELTS, JLPT, or EJU), please send a score report showing the results of the test (copies acceptable). You can enclose this document when you send your application to APU, or arrange for the organization administering the test to forward it directly to APU. For some tests, it is also possible for APU to access scores directly through the administering organization's database. Please select the applicable method of submission (Enclose / Forward / Access).

* For detailed instructions on application documents relating to language proficiency, please consult the "Undergraduate Application Handbook".
 * If there is no check box beside a submission method, that method cannot be selected.
 * English language proficiency test scores are valid if the test date shown on the score certificate is April 1, 2017 or later.

Name of examination:	Year/month taken:	Score:	Submission Method			Items specific to each test:
			Enclosed	Forwarded	Access	
<input type="checkbox"/> TOEFL iBT® TEST	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Registration Number: _____
<input type="checkbox"/> IELTS	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Test Report Form Number: _____
<input type="checkbox"/> TOEIC® L&R TEST	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> TOEIC® S&W TEST	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> EIKEN®(incl. CBT)	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	受験番号 _____
<input type="checkbox"/> TEAP	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Test ID : _____
<input type="checkbox"/> GTEC (4 skills)	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> GTEC (3 skills)	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> Cambridge English	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ID Number: _____ Secret Number: _____
<input type="checkbox"/> JLPT	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> EJU	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> PTE Academic	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Registration ID : _____

VI. Documents required for specific countries and regions

Applicants who have graduated or are expected to graduate from their respected country's/region's standard education systems and have taken said country's/region's national standard examinations are requested to check their examination from the list below, and submit an official score sheet. Applicants who choose to have their scores sent directly from the testing organization are asked to include a brief memo detailing said request.

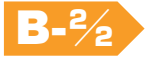
- Abitur (Germany)
- Baccalauréat (France)
- GCE Advanced Level / Ordinary Level
- NCEA Level 1, 2, 3 (New Zealand)
- State Wide Examination Score Card (Canada, Australia, etc.)
- SAT (College Code 2791)
- ACT (College Code 5475)
- GED
- International Baccalaureate (Exam session: _____)
- Other: _____

VII. Documents to be returned

Documents will only be returned to applicants if they cannot be re-issued. Please be aware that score reports and completion certificates from English language proficiency tests will not be returned.

- I request for the following document(s) to be returned
- Name(s) of document: _____

氏名 Name		※受験番号 Application No. (記入不要 / Do not write in this column)
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Area with horizontal dotted lines for writing.

(字 /words)

推薦書 / Letter of Recommendation

志願者へ To the Applicant

最終出身学校の教員（語学学校等も可）もしくは勤務先・インターンシップ先（アルバイトは除く）の上司・雇用主などで、志願者を最低1年以上知っている人物に記入を依頼してください。

Please ask an instructor from the last school/institute you attended (including language schools, etc.) or employer/supervisor from the company you worked did internships for (not including part-time jobs) to write this recommendation letter. **This must be a person who has known you for at least a year or more.**

志願者氏名 Applicant's Name

姓 Family Name : _____ 名 Given Name(s) : _____

推薦者へ To the Individual Writing this Letter of Recommendation

*できるだけ詳しく書いてください。
 * **英語または日本語**で明確に記入してください。
 * 記入後は全ての書類を厳封し志願者に渡すか、アドミッションズ・オフィスに直送してください。
 書類送付先：立命館アジア太平洋大学
 アドミッションズ・オフィス
 〒874-8577 日本国大分県別府市十文字原1-1

* Please make your recommendations as detailed as possible.
 * Please write your recommendation clearly in English or Japanese.
 * You may then either return the recommendation letter in a sealed envelope to the applicant or mail it to us at:
Ritsumeikan Asia Pacific University
Admissions Office
1-1 Jumonjibaru, Beppu, Oita, 874-8577 Japan

1. 他の一般的な学生との比較において、本志願者をどのように評価されますか。あてはまると思われるレベルにチェック☑を入れてください。
 How does the applicant compare in the following areas with other students in general? Please check ☑ the appropriate box.

	非常に優秀 Truly Exceptional	優秀 Excellent	とても良い Very Good	良い Good	平均以下 Below Average	評価不可能 Unable to Assess
学力 Academic Ability						
分析力 Analytical Ability						
独創性・創造性 Originality / Creativity						
柔軟性 Flexibility						
口頭表現能力 Ability in Oral Expression						
文章表現能力 Ability in Written Expression						
協調性 Ability to Work with Others						
指導力 Leadership						

2. 志願者の学業におけるおおよその順位を記入してください。

Please indicate the approximate academic rank of the applicant.

- Top 5%
 Top 10%
 Top 25%
 Middle 50%
 Lower 25%

3. 志願者の成績証明書にあらわれない面、例えば特技や素質などをできるだけ詳しく記入してください。また長所だけでなく、志願者の短所もあわせて記入してください。

Please include any other comments about the applicant's character/personality that may not be reflected on his/her academic transcripts.

① 志願者の得意分野や特技、他の者より優れている素質・特徴は何ですか（学内および学外における活動などを含む）。

What talents or unique character traits does the applicant possess (including school-related or independent activities)?

.....

.....

.....

② 志願者が、今後努力しなければいけないと思う分野は何ですか。

What area or field do you feel the applicant needs to concentrate more on?

.....

.....

③ 立命館アジア太平洋大学での経験を、志願者は将来どのように役立てていくと思いますか。

In what way do you feel that the applicant's experiences at Ritsumeikan Asia Pacific University will benefit him/her in the future?

.....

.....

.....

4. 不明な点がある場合には、記入者に直接問い合わせることがありますので、以下に記入してください。

Please fill in the following information as we may contact you directly if there are any unclear statements.

- ① 推薦者の氏名 Name of Recommender _____
- ② 職業 Occupation _____
- ③ 所属機関 Name of Institution _____
- ④ 役職 Job Title _____
- ⑤ メールアドレス E-mail _____
- ⑥ 電話番号 Phone _____

署名	Signature	_____
日付	Date	_____ (年 / 月 / 日) (yy/mm/dd)

氏名 Name		※受験番号 Application No. (記入不要 / Do not write in this column)
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活動実績報告書 / Extracurricular Activities Report

中学校卒業後から出願時までの活動実績について、その詳細を下欄に記入してください。この報告書に記入されていないものは評価の対象となりません。記入欄が不足する場合には、この様式をコピーし追記のうえ提出してもかまいません。

なお、下欄(B)～(E)に記入した実績については、それを証明する資料・合格証書・成績証明書等のコピー(A4サイズ)に資料番号「B-1」「B-2」「C-1」などのように番号を記入し提出してください。英語または日本語以外で作成された証明書等は、英語または日本語の翻訳を添付してください。翻訳を添付されていないものは評価の対象となりません。

Fill in details of your activities, qualifications, licenses, achievements, etc. from high school grade 10 and above (or equivalent of high school grade 10 and above). Please note that any activities, qualifications, licenses, achievements, etc. **not listed on this form will not be considered in your application's evaluation.** If you need more space, please copy this form and use it to write additional information. Submit copies (A4 or letter size) of awards or certificates which prove the result/grade/score/etc. written on sections (B) to (E) below. Please also include a reference number written as B-1, B-2, C-1, etc. on each copy. For documents that are not written in English or Japanese, attach an official translation. **Please note that documents to prove extracurricular activities attached to this form will not be considered in your application's evaluation if they do not have an official translation.**

(A) 中学校卒業後に所属した部・クラブなど

Fill in any clubs, groups, organizations, etc. that you participated in during grade 10 and above.

団体名 Organization's Name	所属期間 From, to	役職 Your Position/Role
A-1	年Y 月M～ 年Y 月M	
A-2	年Y 月M～ 年Y 月M	
A-3	年Y 月M～ 年Y 月M	

(B) 大会・競技会・コンテスト等の実績 Fill in the results of tournaments/contests, etc. that you participated in.

資料番号 Attached document's number	開催年月日 Year/month/day	主催団体名 Name of sponsor/organizer	大会等の名称 Name of tournament/contest/competition	種目名 Name of event	大会の規模 Type of event	参加者・団体数 Number of participants/groups	順位等 Rank, etc.
B-1					<input type="checkbox"/> 海外/International <input type="checkbox"/> 国内/National <input type="checkbox"/> 地域/Regional <input type="checkbox"/> 学内/School		
B-2					<input type="checkbox"/> 海外/International <input type="checkbox"/> 国内/National <input type="checkbox"/> 地域/Regional <input type="checkbox"/> 学内/School		
B-3					<input type="checkbox"/> 海外/International <input type="checkbox"/> 国内/National <input type="checkbox"/> 地域/Regional <input type="checkbox"/> 学内/School		
B-4					<input type="checkbox"/> 海外/International <input type="checkbox"/> 国内/National <input type="checkbox"/> 地域/Regional <input type="checkbox"/> 学内/School		
B-5					<input type="checkbox"/> 海外/International <input type="checkbox"/> 国内/National <input type="checkbox"/> 地域/Regional <input type="checkbox"/> 学内/School		

氏名 Name		※受験番号 Application No. (記入不要 / Do not write in this column)
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(C) その他の活動実績（ボランティア、模擬国連での活動、奨学金の受給経験など）があれば記入してください。

Fill in the results of any activities (volunteer, Model UN, scholarship awards, etc.) you would like to appeal in addition to the previous section.

資料番号 Attached document's number	活動の概要 Outline of your activities	活動期間 / Period From to 年 Y 月 M ~ 年 Y 月 M
C-1		
C-2		
C-3		
C-4		
C-5		

(D) 資格・検定・段位・スコア等の記入欄 Fill in your results of qualifications/standardized tests, etc.

資料番号 Attached document's number	取得年月 Date of obtainment (Year/Month)	資格・検定等の名称 Name of qualification/ standardized test, etc.	認定機関の名称 Name of authorization/organization	取得段位・スコア・成績等 Obtainment of grade/ results, etc.
D-1				
D-2				
D-3				
D-4				
D-5				

(E) 日本国外滞在経験（滞在期間が3ヶ月以上にわたる場合のみ記入）

Fill in any experience you have living outside Japan (only for periods over one month).

資料番号 Attached document's number	滞在期間・滞在年数 Period of residence abroad	滞在国内・地域名 Country / City	滞在目的・理由、在籍学校名、滞在期間中の活動など Reasons for residing abroad, school name, extracurricular activities, etc.
E-1	年 Y 月 M ~ 年 Y 月 M		
E-2	年 Y 月 M ~ 年 Y 月 M		
E-3	年 Y 月 M ~ 年 Y 月 M		

※〔活動実績アピール方式（カテゴリ-A）〕と〔帰国生徒入試A〕の志願者は、在籍期間証明書の原本または Certified True Copy を提出してください（入学試験要項P.41「@外国における修学期間を証明する書類」参照）。

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氏名 Name		※受験番号 Application No. (記入不要 / Do not write in this column)
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エッセイ提出票 / Essay cover sheet

必要事項を記入し、エッセイの表紙として必ず添付してください。 / Fill in the information below and attach this sheet as a cover page to your Essay.

日本語基準：裏面「記入上の注意」をよく読んだうえで、所定の原稿用紙（書式 **F**）を使用して、エッセイを作成してください。
English Basis : Please read the explanation on the back of this sheet carefully and write your essay on the Essay Sheet (Form **G**)

エッセイのタイトル Essay Title	
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提出枚数（表紙を含む） Total number of sheets to be submitted (include this sheet)	枚/sheets
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記入上の注意 活動実績アピール方式／英語基準 AO 方式／帰国生徒入試A／帰国生徒入試B／秋期 AO 入学試験／秋期・帰国生徒入試B

Explanation for Essay Standard Method (AO Method) / Returnee Students A / Returnee Students B / Standard Method for Fall Enrollment (Fall AO Method) / Fall Returnee Students B

【日本語基準】

次の指示にしたがって作成してください。

- ▶ 高校時代の学修や課外活動等で、あなたが成果をあげることができた理由を紹介してください。あなた自身の弱み、強み、モチベーションやその維持、困難な状況における態度、日常的な姿勢など成果に至った理由をあなた自身で分析し、紹介してください。対象とする活動は、正課・正課外を問いません。また、1つでも複数の学修や課外活動をまとめた内容でもかまいません。
- ▶ 日本語で 800 字以上 1,000 字以内で作成してください。原稿用紙（書式 **F**）は縦置き・横書きです。用紙の上段に氏名を、下段右にはページ番号を記入してください。
- ▶ エッセイの作成は、消すことのできない黒色のペンまたはボールペンを使用してください（修正液等の使用可）。
- ▶ 本書式（書式 **E**）を表紙として添付してください。

【English-basis】

Please write your essay in English observing the following instructions.

- ▶ Explain how you managed to achieve high standards in your academic or extracurricular activities during your time as a high school student. Explain from your own perspective if and how your strengths and weaknesses, your motivation, your approach to dealing with difficult situations, your overall attitude, and any other traits have contributed to your success.
You may describe activities you conducted as part of the school curriculum or as individual pursuits. You may also use a single or multiple academic or extracurricular activity/activities as your point of reference.
- ▶ Please write between 400 and 500 words in English. Write your name at the top of each essay sheet (Form **G**) and the number of words at the bottom-right.
- ▶ Please use a permanent black ink pen or ballpoint pen. (You may use correction fluid, etc, as necessary.)
- ▶ Please attach this sheet (Form **E**) to the front of your essay.

記入上の注意 2 回生・3 回生 編入学・転入学試験

Explanation for Essay 2nd and 3rd Year Transfer Enrollment

【日本語基準】

- ▶ 次の3点を含めて、できるだけ具体的に記述してください。
 - ・ 在籍している（していた）高等教育機関において、中心的に学習した内容や学習方法、努力した点について。
 - ・ 在籍している（していた）高等教育機関での学修・課外活動等を通して、どのような知識・能力を身に付けたか。
 - ・ 編入学・転入学後の学修（研究）計画について、具体的にどのような分野をどういった視点で学修・研究したいか。
- ▶ 日本語で 2,000 字以上 2,500 字以内で作成してください。原稿用紙（書式 **F**）は縦置き・横書きです。用紙の上段に氏名を、下段右にはページ番号を記入してください。
- ▶ エッセイの作成は、消すことのできない黒色のペンまたはボールペンを使用してください（修正液等の使用可）。
- ▶ 本書式（書式 **E**）を表紙として添付してください。

【English-basis】

- ▶ In your essay, please address the following three points as concretely as possible.
 - ・ The main contents, learning methods, and points you focused on during your study at the higher education institution at which you are (or were) enrolled.
 - ・ The kinds of knowledge and abilities you acquired through study and extracurricular activities at the higher education institution at which you are (or were) enrolled.
 - ・ The specific fields and approaches you hope to study and research after transfer to APU
- ▶ Please write between 1,000 and 1,500 words in English. Write your name at the top of each essay sheet (Form **G**) and the number of words at the bottom-right.
- ▶ Please use a permanent black ink or ballpoint pen. (You may use correction fluid etc, as necessary)
- ▶ Please attach this sheet (Form **E**) to the front of your essay.

氏名 Name		※受験番号 Application No. (記入不要 / Do not write in this column)
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Essay Sheet

[English-basis]

Lined area for writing the essay.

氏名 Name		※受験番号 Application No. (記入不要 / Do not write in this column)
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Area with horizontal dotted lines for writing.

氏名 Name		※受験番号 Application No. (記入不要 / Do not write in this column)
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Blank writing area with horizontal dotted lines.

氏名 Name	※受験番号 Application No.	(記入不要 / Do not write in this column)
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英語能力認定書 / English Proficiency Evaluation

To the Applicant

Please ask your English teacher to write this evaluation. If possible, the teacher should have taught you for at least a year or more.

Applicant's Name

Family Name: _____ Given Name(s): _____

To the Evaluator

- * Please make your evaluation as detailed as possible. Please refer to the link below for more detail about CEFR assessment (© Council of Europe). <https://europass.cedefop.europa.eu/sites/default/files/cefr-en.pdf>
- * Please write your evaluation clearly in English or Japanese.
- * You may then either return this evaluation in a sealed envelope to the applicant, or mail it to us at:
Ritsumeikan Asia Pacific University, Admissions Office(Domestic), 1-1 Jumonjibaru, Beppu, Oita, 874-8577 Japan

	Excellent CEFR C2	Good CEFR C1	Average CEFR B2	Below Average CEFR B1
Speaking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Listening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please write your comments about the applicant's English abilities.

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Please fill in the following information as we may contact you directly if there are any unclear statements.

- ① Name of Evaluator _____
- ② Occupation _____
- ③ Name of Institution _____
- ④ Job Title _____
- ⑤ Time period that you have taught the applicant
_____ YY / MM ~ YY / MM
- ⑥ E-mail _____
- ⑦ Phone _____

Signature	_____
Date	_____ (yy/mm/dd)

氏名 Name		※受験番号 Application No. (記入不要 / Do not write in this column)
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編入学・転入学希望者学修状況記入書

Transfer Student Academic Status

2回生編入学・転入学もしくは3回生編入学・転入学希望の場合、必ず記入してください。
Fill in the following information if you are applying as a second or third year transfer student.

1. 高校卒業後の学歴について / Educational History (After high school)

	学校名 Name of Institution	入学年月 Entrance Date	卒業(予定)年月 Graduation Date (expected)	取得学位 Degree
<input type="checkbox"/> 大学(学士課程以上) University (Bachelor's Program)	_____	_____	_____	_____
<input type="checkbox"/> 短期大学 Junior college	_____	_____	_____	_____
<input type="checkbox"/> ポリテクニク Polytechnic	_____	_____	_____	_____
<input type="checkbox"/> 高等専門学校 / 専門学校 Technical college / vocational school	_____	_____	_____	_____

2. 卒業要件について / Requirements for Graduation

(1) 現在高等教育機関に在学している場合は必ず記入してください。
Fill in the following information if you are currently attending an institution of higher education.

- ① 卒業に必要な単位数 Number of credits required for graduation : _____
- ② 取得済みの単位数 Number of credits already taken : _____
- ③ 履修中の単位数 Number of credits currently taking : _____

(2) もし、卒業要件に単位数での評価が無い場合、以下の質問に答えてください。
If your program of study does not have assessment based on credits, please fill in the following information.

- ① 卒業に必要な科目数 Number of subjects required for graduation : _____
- ② 取得済みの科目数 Number of subjects already taken : _____
- ③ 履修中の科目数 Number of subjects currently taking : _____
- ④ 一つの科目の全授業回数 Total No. of classes required to complete one subject : _____
- ⑤ 一科目一回の授業時間 / 一週間の授業回数 Hours of class required per subject / No. of classes per week : _____ / _____

3. 卒業要件を示す書類の提出について / Documents Proving Graduation Requirements

- ① 現在高等教育機関に在学している場合は、上記「2.卒業要件について (1)」の内容を示す証明書類(または学生ハンドブックや大学のホームページより印刷したもの)を提出してください。提出される成績証明書にその内容が含まれている場合は、証明書類の提出は不要です。
Submit documents showing the list of classes you are currently taking and documents which show the graduation requirements for your current major (e.g. student handbook or school website that provides the relevant information). If your academic transcript shows this information, you are not required to submit these documents.
- ② 既に高等教育機関を卒業している場合は、「卒業証明書」を提出してください。
Students who have already graduated do not need to submit the above documents but they MUST submit their graduation certificate / diploma.

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APU2030ビジョン

APUで学んだ人たちが世界を変える。

この多文化が共生する国際社会には多様な価値観が存在し、対立や摩擦が否応なく生じる。異なる文化と価値観の違いを認めて理解し合い、自由で平和な世界を築く「世界市民」を育成する。これが、APUの目指す「自由・平和・ヒューマニティ」「国際相互理解」「アジア太平洋の未来創造」という理念の核心である。

APUで学んだ一人一人が、自由と平和を追求する人間として、人間の尊厳に対する畏敬の念を抱き、世界で、日本で、それぞれの住む地域や立場で、他者のために、社会のために行動することにより、世界が変わる。

APUで育つ「世界を変える」人とは

- 他者と協働し、対話を軸に対立を乗り越え、社会に影響を与えることができる。
- 異なる文化との衝突や遭遇したことのない困難への耐性がある。
- 多様な視点やアイデアから、新しい価値を創造することができる。
- 自分自身のゴールを描き、生涯学び成長し続けることができる。

「世界を変える」人を育てるために APU は

- 比類ない多国籍・多文化環境を活かして、世界市民として成長するための学習や活動の機会及び生活環境を提供し、世界に誇るグローバル・ラーニング・コミュニティを創成する。
- 教育・研究の質を絶え間なく向上させ、世界で通用する新たなグローバル・ラーニングの価値を創造する。
- APUの財産である世界中の卒業生や地域社会のステークホルダーとのつながりを深化させ、教育活動や大学運営で協働する。

—APUは世界に誇れるグローバル・ラーニング・コミュニティを構築し、そこで学んだ人たちが世界を変える。

The APU2030 Vision

APU Graduates possess the power to change our world.

In our global society of many different cultures and values, conflict and friction are bound to occur. APU strives to cultivate global citizens who will build a peaceful world by understanding and accepting cultural and historical differences. Fostering graduates with these abilities is at the core of APU's ideals of Freedom, Peace, and Humanity; International Mutual Understanding; and the Future Shape of the Asia Pacific Region.

APU Graduates will pursue freedom and peace with a deep respect for human dignity. By acting for the sake of both individuals and society, they can change the world.

Individuals who can change the world:

- Cooperate and overcome conflict through dialog for the benefit of society.
- Tolerate cultural differences and unfamiliar challenges.
- Create new values incorporating diverse perspectives and ideas.
- Envision their own goals and continue to grow as lifelong learners.

To cultivate such individuals, APU will:

- Further utilize its preeminently multicultural campus to immerse students in a Global Learning Community that provides them with opportunities to grow.
- Create a new Global Learning standard by pursuing internationally compatible education and research.
- Strengthen ties with its invaluable stakeholders, from the local community to alumni around the world, working together to design the University and its educational programs.

—Individuals who experience APU's unparalleled Global Learning Community will develop the power to change the world.