

# Transfer Enrollment

## (2025 April/September Enrollment)

Credit Transfer approval after admission for Transfer Students		P21
Transfer Enrollment (from higher professional school or junior college)	Japanese-basis English-basis	P22
Transfer Enrollment (from university)	Japanese-basis English-basis	P24

### 〈About transfer enrollments from higher professional school or junior college and from university〉

Transfer Enrollment (from higher professional school or junior college)(編入) means that a person is a school graduate who omits part of his or her educational program and enrolls in another type of school in the middle of the program (mid-year enrollment).

Transfer Enrollment (from university)(転入) means that a person omits a part of the educational program of the school he/she is currently attending and enrolls in the same type of school in the middle of the program. If a student who has completed or is currently enrolled in a bachelor's program enrolls in the middle of the program at APU, he/she will belong to this enrollment.

If you are residing in Japan on a College Student visa, please take the entrance examination for international students.

If you are eligible to obtain Student visa in Japan and wish to take the domestic students entrance examination, please contact the Admissions Office in advance.

# Credit Transfer approval after admission for Transfer Students

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## ■ Credit Transfer

Second year transfer students may transfer up to 30 credits and third year transfer students may transfer up to 62 credits depending on the credit transfer carried out at the time of enrollment. For successful applicants, the number of transfer credits approved will be determined after a review of academic transcript and syllabi of higher education institution. You will be notified of the number of transfer credits approved when you receive your enrollment procedure documents. Please note that we can not notify you beforehand.

If you are still taking courses at the time of application, please make sure to submit the final results (official transcript) of these courses to the Office of Domestic Admissions once they have been acquired before enrollment. Your eligibility to enroll at APU may be revoked if you do not submit the final academic transcript. Please note that students must complete a total of 124 credits to graduate from APU.

## ■ Application to transfer Major Credits (Applicable to Third Year Transfer Students Only)

Please submit the Application to Transfer Credits as APU Major Subjects, along with the academic transcript and syllabus of the courses you wish to have approved for credit transfer.

Syllabus is a document that outlines the goals and content students will be studying in a specific course. It includes information such as course name, course overview, evaluation criteria, goals, length and number of classes, textbooks used for the course, etc. If these information are not included on the syllabus, please submit other documents which have these information.

If the syllabus is written in a language other than English or Japanese, you must submit an English or Japanese translation together with the original syllabus. Only translations from organization issuing the syllabus, a translation company, or a qualified individual translator will be accepted. Please make sure that the official seal of the translation company or the individual translator's name, address, contact information, and signature (or stamp) are clearly stated in the translation document before submitting.

If you are transferring to the College of International Management (APM) from an institution accredited by AACSB, EQUIS, AMBA or EPAS, you do not need to submit a syllabus. Instead, please submit a document stating that the institution has received an accreditation (a copy of the relevant section of the institution's homepage is sufficient).

In order to request an approval of credit transfer, please refer to the "Major Education Subjects" section on the "Curriculum Outline" on our APUMate admissions website's "Second/ Third Year Transfer Enrollment" page. [https://www.apumate.net/en/admissions\\_guide/examination/h\\_t/](https://www.apumate.net/en/admissions_guide/examination/h_t/)

## ■ Points which need to be considered when transferring as a Third Year Student

Considering the unique education and job hunting system in Japan, there are cases when second year transfer is more desirable although a student has completed two years of study at a higher education institution before enrolling at APU. Please make sure that you plan thoroughly about your study and job hunting before you apply, taking into consideration the following points.

In general, it is desirable for third year transfer students to have at least ten credits approved as major education subjects. However, even under this condition, considering the limited time available to spend on clubs, part time jobs, job hunting and other non study activities, it may still be difficult for students to acquire the necessary credits for graduation within two years.

Usually, job hunting starts from the second half of the third year and may continue until the fourth year. If you wish to do job hunting in Japan, you will need to devote a certain amount of time to job hunting and may therefore be unable to take classes and earn credits necessary to graduate in two years. Considering these points, we strongly recommend that you apply as second year transfer student if you wish to seek employment in Japan.

Although it is not mandatory for third year transfer students to take Japanese (for English basis students) or English (for Japanese basis students), you can register for these courses if you wish. However, as language subjects require a considerable amount of study time, taking these subjects alongside your major courses may make it difficult for you to graduate within two years. Considering this point, we strongly recommend that you apply as second year transfer student if you would like to take language subjects.

For details regarding credit transfer, please take a look at the "Second/ Third Year Transfer Enrollment" page on APUMate admissions website ([https://www.apumate.net/en/admissions\\_guide/examination/h\\_t/](https://www.apumate.net/en/admissions_guide/examination/h_t/)).

## Transfer Enrollment Japanese-basis English-basis (from higher professional school or junior college)

### 1. Purpose of this Entrance Examination

The purpose of this entrance examination is to accept applicants who are highly interested in the academic fields of each college, highly motivated to study and have great potential for growth after entering the university.

- Those who have achieved growth through their studies in their previous or current educational programs in which they enrolled.
- Students who are ready to make appropriate plans and be motivated to enhance their academic and extra-curricular activities after enrollment, based on their past activities and learning in the educational programs.

### 2. Number of Students to be Accepted into Each College

Transfer year	College	Number of Students Accepted
2nd year Transfer	College of Asia Pacific Studies(APS)	5 [※]
	College of International Management(APM)	
3rd year Transfer	College of Asia Pacific Studies(APS)	5 [※]
	College of International Management(APM)	

※The number of applicants includes those who apply through other entrance examinations. Depending on the number of applications and the results of the selection, the number of successful applicants may be lower than the number of students to be accepted.

※College of Sustainability and Tourism(ST) does not accept students

### 3. Application Qualifications

#### (1) 2nd year Transfer

Applicants who meet both Application Qualification 1(academic background) and Application Qualification 2(language ability)

1) Application Qualification 1(academic background) Those who meet either ① or ② of the following criteria:

- ① Those who have graduated from a junior college or higher technical college, or those who are scheduled to graduate by March 31, 2025[April enrollment] or September 20, 2025 [September enrollment]
- ② Those who have completed the advanced course at a vocational schools that meets the standards set by the Ministry of Education, Culture, Sports, Science and Technology, or those who are scheduled to complete by March 31, 2025 [April enrollment] or September 20, 2025 [September enrollment]. However, eligibility under this is condition is limited to those who meet the qualifications for university admission stipulated in Article 90 of the School Education Law.

2) Application Qualification 2(language ability) Applicants must fulfill one of the following scores or grades at the time of application.

	TOEFL iBT®	IELTS (Academic Module)	TOEIC® (L&R/S&W)	EIKEN®	Cambridge English	PTE Academic
Japanese-basis	55	5.0	1340	2304	149	42
English-basis	85	6.5	1730	2630	176	58

If you are unsure whether or not you are qualified to apply, please undergo a Pre-Screening of Eligibility for Application. See the admissions website for details:  
[https://www.apumate.net/admissions\\_guide/english/pre-screening.html](https://www.apumate.net/admissions_guide/english/pre-screening.html)

## (2) 3rd year Transfer

Applicants who meet both Application Qualification 1 (academic background) and Application Qualification 2 (language ability)

**1) Application Qualification 1 (academic background)** Those who meet either ① or ② of the following criteria:

- ① Those who have graduated from a junior college or higher technical college, or those who are scheduled to graduate by March 31, 2025 [April enrollment] or September 20, 2025 [September enrollment]
- ② Those who have completed the advanced course at a vocational schools that meets the standards set by the Ministry of Education, Culture, Sports, Science and Technology, or those who are scheduled to complete by March 31, 2025 [April enrollment] or September 20, 2025 [September enrollment]. However, eligibility under this condition is limited to those who meet the qualifications for university admission stipulated in Article 90 of the School Education Law.

**2) Application Qualification 2 (language ability)** Applicants must fulfill one of the following scores or grades at the time of application.

	TOEFL iBT®	IELTS (Academic Module)	TOEIC® (L&R/S&W)	EIKEN®	Cambridge English	PTE Academic
Japanese-basis	61	5.5	1420	2304	153	45
English-basis	85	6.5	1730	2630	176	58

## 〈External English qualification test scores〉

- ※English language proficiency test scores are valid if the test date shown on the score certificate is October 1, 2022 or later.
- ※For the TOEFL iBT® Test, TOEFL iBT® Home Edition is also accepted. In addition to Test Date Scores, MyBest™ Scores will also be accepted.
- ※For IELTS, English-basis applicants must achieve a score of 6.0 or above in each section of the test. IELTS one skill retake is also accepted.
- ※The TOEIC® (L&R/S&W) represents a combined score in which the TOEIC® S&W score is multiplied by 2.5.
- ※EIKEN® includes EIKEN CBT, EIKEN S-CBT, and EIKEN S-Interview. In addition, students will be evaluated based on their Eiken CSE 2.0 score regardless of whether they pass or fail the examination.
- ※Cambridge English Qualifications includes Linguaskill.
- ※Those who have taken regular school education in English for the past six years, those whose native language is English, or others who APU recognizes as having sufficient English proficiency may not need to submit a test result certificate.

## 4. Screening Method

### (1) First Screening: Evaluation of submitted application documents

Contents	Main evaluation points
• Essay • Other documents	Motivation to study after enrollment, interest in the specialized field, academic performance at the higher education institution, level of language ability, etc.

※If you are applying in English-basis, please write the essay in English.

※Please see page 37 for other documents to be submitted.

### (2) Second screening (Final): Live interview/Online

Contents	Main evaluation points	Time
A live interview will be held, focusing on questions and answers based on the application documents.	Motivation and accuracy of responses regarding student life including studies after enrollment and extracurricular activities	20 minutes

※The Video interviews will be conducted in Japanese for Japanese-basis and in English for English-basis.

※Details of the interview date, time and method will be provided when the first screening results are announced.

### (3) Determination of Final Results

Applicants will be judged comprehensively based on the results of both the first screening and second screening.

## 5. Application period, examination date, final result announcement date

### (1) First Screening

Enrollment period	Application Round	Application period	First screening results notification
April 2025 September 2025	1	Oct18, 2024 (Fri) - Nov 5, 2024 (Tue)	Nov 22 , 2024 (Fri)
September 2025	2	Mar 7, 2025 (Fri) - Mar 21, 2025(Fri)	Apr 18, 2025 (Fri)

•The time for application and screening is as follows.[Japan time]

【Start of application】1:00 PM on the above-mentioned application start date.

【Application deadline】11:59 PM on the above-mentioned application closing date.

【Notification of Results】 1:00 p.m. on the above date of notification of results.)

- **Application ticket will not be issued.** You can confirm your Application number on online application system from 1:00pm on the result notification date.
- You can apply and take the examination more than once by choosing another application round.
- If you wish to apply for more than one entrance examination, please register each application.
- There is no need to resubmit school-issued documents once submitted.

### (2) Second(Final) Screening

Enrollment period	Application Round	Application period	Examination date	Final results notification
April 2025 September 2025	1	Nov 22 2024 (Fri) - Nov 28, 2024 (Thu)	Nov 30 , 2024 (Sat) or Dec 1, 2024 (Sun)	Dec 12 , 2024 (Thu)
September 2025	2	Apr 18, 2025 (Fri) - Apr 24, 2025(Thu)	Apr 26, 2025 (Sat)	May 8, 2025 (Thu)

- In order to take the second screening, you must complete the registration of the second screening and payment of the application fee for second screening by 23:59[Japan time] pm of the application deadline. If you do not register your application within the application period, it will be considered as withdrawal of selection process.
- You will be able to confirm and print out the application ticket from the online application system during the application period for second screening Please be sure to check the details regarding the examination dates for the second round of selection. Please note that the date and time of the test cannot be changed for any reason.
- Notification of results will be made via online pass/fail inquiry from 1:00 p.m[Japan time]. on the above-mentioned result notification date.

For information on application procedures, etc., please refer to "General Guidelines" (P●-P●).

## 1. Purpose of this Entrance Examination

The purpose of this entrance examination is to accept applicants who are highly interested in the academic fields of each college, highly motivated to study and have great potential for growth after entering the university.

- Those who have achieved growth through their studies in their previous or current educational programs in which they enrolled.
- Students who are ready to make appropriate plans and be motivated to enhance their academic and extra-curricular activities after enrollment, based on their past activities and learning in the educational programs.

## 2. Number of Students to be Accepted into Each College

Transfer year	College	Number of Students Accepted
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※College of Sustainability and Tourism(ST) does not accept students

## 3. Application Qualifications

### (1) 2nd year Transfer

Applicants who meet both Application Qualification 1 (academic background) and Application Qualification 2 (language ability)

#### 1) Application Qualification 1 (academic background)

Those who have been enrolled at a university in Japan for at least one year and have acquired 30 or more credits, or those who are expected to complete their first year and acquire 30 or more credits by March 31, 2025 [April enrollment] or September 20, 2025 [September enrollment].

For those who enrolled at a university outside Japan, they must have been enrolled for at least one year and have acquired 1/4 of the credits required for graduation, or be expected to acquire these credits by March 31, 2025 [April enrollment] or September 20, 2025 [September enrollment].

2) Application Qualification 2 (language ability) Applicants must fulfill one of the following scores or grades at the time of application.

	TOEFL iBT®	IELTS (Academic Module)	TOEIC® (L&R/S&W)	EIKEN®	Cambridge English	PTE Academic
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## (2) 3rd year Transfer

Applicants who meet both Application Qualification 1 (academic background) and Application Qualification 2 (language ability)

### 1) Application Qualification 1 (academic background)

Those who have been enrolled at a university in Japan for at least two years and have acquired 60 or more credits, or those who are expected to complete their second year and acquire 60 or more credits by March 31, 2025 [April enrollment], or September 20, 2025 [September enrollment].

For those who enrolled at a university outside Japan, they must have been enrolled for at least two years and have acquired 1/2 of the credits required for graduation, or be expected to acquire these credits by March 31, 2025 [April enrollment] or September 20, 2025 [September enrollment].

### 2) Application Qualification 2 (language ability) Applicants must fulfill one of the following scores or grades at the time of application.

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### (2) Second(Final) Screening

Enrollment period	Application Round	Application period	Examination date	Final results notification
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